

**VENANGO TECHNOLOGY CENTER  
JOINT COMMITTEE  
1 Vo-Tech Drive  
Oil City, Pennsylvania 16301**

**MINUTES**

**October 6, 2014**

The regular meeting of the Venango Technology Center Joint Committee was held this evening in the Conference Room of the Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301. Chairman Woods called the meeting to order at seven o'clock (7:00) p.m.

Chairman Woods asked the members to pause for a moment of silence.

Chairman Woods asked the members to stand for the pledge of allegiance.

**Roll Call:** Present: Todd Carson, Hal Carbaugh, Ron Lytle, John Mehalic, Dwight Proper, Sue Clarke, Karen Woods

Absent: Joe Womer, David Graham, Randy Seitz

Also Present: Mario Fontanazza, Pat Gavin, Marty Conti

Chairman Woods stated the Joint Committee members had received copies of the Minutes of the September 2, 2014 meeting in the mail. She asked if there were any additions, corrections or deletions.

Mr. Proper, seconded by Mr. Carson, moved to approve the Minutes of the September 2, 2014 meeting. Motion unanimously carried.

The Treasurer's and Secretary's Report as of October 6, 2014 was submitted for information.

Mrs. Clarke, seconded by Mr. Carbaugh, moved to approve the Treasurer's and Secretary's Report as of October 6, 2014 as submitted. Motion unanimously carried.

A list of bills totaling \$656,227.25 was submitted for approval.

Mrs. Clarke, seconded by Mr. Carbaugh, moved to approve for payment the lists of bills as submitted.

**Roll Call:** Ayes: Todd Carson, Hal Carbaugh, Ron Lytle, John Mehalic, Dwight Proper, Sue Clarke, Karen Woods

Nayes: None, motion carried.

Under communications, Chairman Woods indicated that the Minutes of the Professional Advisory Committee Meeting – 10/2/14 and the enrollment report were submitted as information.

Mrs. Woods requested approval of action items 8. a-f as follows:

- a) Adopt resolution to permit the Business Manager to secure the gas rate that is in the best interest of the school.
- b) Approve additions to the substitute instructor list.
- c) Approve additions to Occupational Advisory Committees.
- d) Adopt a resolution of Memorandum of Understanding with the Bureau of Career and Technical Education for Participation in the BCTE Technical Assistance Program for the 2014-2015 school year.
- e) Approve agility agreement with PENNDOT.
- f) Approve three individuals to attend the Integrated Learning Conference in State College, PA on November 5 – 7, 2014 at a cost not to exceed \$2,000.00 – Funding Local

Mr. Lytle, seconded by Mr. Mehalic, moved to approve items 8. a-f as presented.

**Roll Call:** Ayes: Todd Carson, Hal Carbaugh, Ron Lytle, John Mehalic, Dwight Proper, Sue Clarke, Karen Woods

Nays: None, motion carried.

The Budget timeline for the 2015-2016 year was distributed as information.

Mrs. Woods reported that the Joint Committee is notified from the Venango Technology Center Faculty Association to enter into “Early Bird” contract negotiations. She also noted that Act 93 agreements for the Maintenance Supervisor and Practical Coordinator and the Business Manager agreement were due to expire at the end of the 2014-2015 school year. Mrs. Woods asked if there were members who would like to serve on the personnel committee. After discussion Mrs. Woods, Mr. Lytle and Mr. Carson agreed to participate on the personnel committee.

Mr. Fontanazza presented his activities for the period September 3, 2014 through October 6, 2014.

Chairman Woods asked if there was any Old Business. None was noted.

Chairman Woods asked if there was any New Business. None was noted.

Upon motion by Mr. Mehalic, seconded by Mr. Carbaugh, the meeting adjourned at seven twenty-nine (7:29) p.m.

Recorded by



Patrick M. Adams  
Business Manager

A reminder that next month's meeting will be held on **Monday, November 3, 2014.**